

# Membership Application



1. Firm Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

2. The Geoprofessional Business Association (GBA) requires that a Member Firm's technical services be under the direction of an individual who is legally or ethically required to hold paramount public health, safety, and welfare. Who directs technical services in your firm?

Is this person a licensed engineer?  Yes  No

**If Yes**, indicate the person's registration number for the state or territory where that person's office is located.

State \_\_\_\_\_ No. \_\_\_\_\_ (Please attach a photocopy of the individual's license.)

**If No**, indicate how the person otherwise meets qualifications; e.g., is a licensed geologist in the state of (and append a copy of the license) or is certified by an organization that has an enforceable code of ethics (identify the organization and provide proof of membership).

3. Identify firm principals/officers (indicate appropriate professional designations; e.g., P.E. or P.G.).

4. Describe briefly the services offered by your firm.

5. Are the firm's technical services offered directly to clients, or are they available only to another division of the firm; e.g., exclusively to the firm's construction department for design/build purposes?

Technical services are available directly to clients

Technical services are available only through another division

6. Is the firm a branch, affiliate, subsidiary, or otherwise allied with another organization?  Yes  No

**If Yes**, please identify the name, address, and telephone number of the parent firm; names of principals and/or officers; nature of activities; and specific relationship with your firm. (Please use a separate sheet of paper.)

7. Does your firm have branch offices, affiliates, or subsidiaries?  Yes  No

**If Yes**, please identify them on a separate sheet of paper, including (for each): name, address, telephone number, name of person in charge, and a brief description of all activities. **Note:** Indicate which is your headquarters (HQ) office for purposes of GBA mailings, website access, etc.

8. Please refer to the dues information given below and indicate your firm's applicable gross annual revenue for its most recently ended fiscal year. \$ \_\_\_\_\_

9. Please indicate number of staff (in full-time equivalents (FTEs)).

Total staff: \_\_\_\_\_

Geoprofessional staff (Geoprofessional staff provide geotechnical, geologic, environmental, construction materials engineering and testing, and related professional services): \_\_\_\_\_

Administrative (mgt., admin., clerical): \_\_\_\_\_

10. Please append any additional information that will help GBA review your application.

11. Please read the GBA bylaws and sign the following statement:

# Agreement

I have read the bylaws of the Geoprofessional Business Association (GBA) and believe my firm to be eligible for membership. On acceptance into membership of GBA, the firm agrees to abide by all provisions of the bylaws. I understand that, within 30 days after our firm has spent 12 consecutive months as a GBA member, our firm may request a full refund of our application fee and all dues paid to GBA providing that 1) a firm representative has attended at least one national GBA conference and 2) our firm returns to GBA each item it has ordered (without charge) that has a retail value in excess of \$100, or pays the retail price of such items.

Signed (for the firm) \_\_\_\_\_

Printed name/title of the signatory \_\_\_\_\_

Telephone \_\_\_\_\_ Ext. \_\_\_\_\_

## Please Include:

- a. a check in full payment of application fee (\$350),
- b. license or registration photocopy (if applicable),
- c. separate sheet(s) in response to item(s) 6 or 7 above, and

Your application should be processed within two to four weeks. Upon acceptance into membership, your firm will be billed for prorated dues. Should your application not be accepted, your application fee will be returned.

## DUES INFORMATION

Dues are established based on your firm's applicable gross annual revenue.

### Applicable Gross Annual Revenue

For purposes of computing annual dues, "applicable gross annual revenue" includes all revenue of your firm (including affiliates, branch offices, etc.) for geoprofessional services, including geotechnical, geologic, environmental, construction materials engineering and testing, and related professional services. Exclude gross revenue for architecture, electrical engineering, mechanical engineering, and other services not related to those indicated above.

### Calculating Dues

To compute your annual GBA dues, apply your firm's applicable gross annual revenue to the schedule below. **DO NOT PAY ANNUAL DUES NOW.** The annual dues of new members are prorated. GBA will compute annual dues, then divide the result by 365 to compute daily dues, and multiply daily dues by the number of days remaining in the GBA fiscal year (1 May-30 April) on the date your application is approved. (Note: Dues and fees paid to GBA are not deductible as charitable contributions, but may be deductible as ordinary and necessary business expenses.)

Applicable Gross Annual Revenue	Dues Calculation FY2019-2020
Less than \$120,000	\$520
\$120,000 – <\$1 million	\$445 + \$105 X (GAR/120,000)
\$1 million – <\$5 million	\$1,000 + \$56 X (GAR/120,000)
\$5 million – <\$20 million	\$2,000 + \$33.50 X (GAR/120,000)
\$20 million – <\$75 million	\$5,750 + \$11.00 X (GAR/120,000)
\$75 million – <\$120 million	\$10,200 + \$4.25 X (GAR/120,000)
\$120 million – <\$180 million	\$13,000 + \$2.00 X (GAR/120,000)
Greater than \$180 million	\$16,000

\*Note: Dues and fees paid to GBA are not deductible as charitable contributions, but may be deductible as ordinary and necessary business expenses.

### Minimum/Maximum Dues

Minimum dues are \$520 annually. Maximum dues are \$15,250 annually.

**Please mail your application to Geoprofessional Business Association,  
15800 Crabbs Branch Way, Suite 300, Rockville, Maryland 20855, or e-mail [info@geoprofessional.org](mailto:info@geoprofessional.org).**